

Keystone State Chapter, American Society for Public Administration
Minutes prepared by: Christopher J. Schultz, Secretary

Board Meeting:

February 22, 2024 / 4:00 PM / Zoom

Call to Order:

by President DeSantis at 4:00 P.M.

Attendance:

	Present	Absent
Dr. Victor DeSantis, President	X	
Dr. Michele Tantardini, President Elect	X	
Mr. David Hines, Treasurer		X
Dr. Chris Schultz, Secretary	X	
Dr. Sabina Deitrick, Board Member	X	
Dr. Angela Kline, Board Member	X	
Dr. Adam Kuczynski, Board Member	X	
Ms. Lyda Morlin, Board Member		X
Mr. Scott Weller, Board Member		X
Dr. Seth Wright, Board Member	X	
Ms. Yeobin Yoon, Board Member	X	
Dr. Triparna Vasavada, Board Member	X	
Dr. Glenn McGuigan, Immediate Past President		X
Mr. David Margolis, Special Advisor to the Board	X	
Ms. Aqsa Ali, Ph.D. Outreach Assistant		X

Approval of Minutes from December 7, 2023, Board Meeting:

Motion by Dr. Schultz, seconded by Dr. McGuigan to approve the minutes. The minutes were approved unanimously.

Officer Reports:

President

President DeSantis welcomed the new board members and invited everyone to introduce themselves. Following the introductions, President DeSantis advised the Board that the ASPA Chapter and Section Information Form is due to ASPA National by 3/1/2024.

Treasurer

Special Advisor to the Board Margolis presented the biennial budget for 2023/2024 (Appendix 1) on behalf of Treasurer Hines. In addition, Special Advisor to the Board Margolis provided an overview of the fiscal report and the appointment and role of the fiscal review committee.

Committee Reports:

Communications

President DeSantis provided an overview of the communication committee providing that the Secretary prepares and distributes the agenda and minutes; manages the chapter g-mail account, coordinates updating/managing of the website, and takes care of general communications such as events, reminders, etc.

Membership

President DeSantis along with Special Advisor to the Board Margolis, provided an overview of the membership committee who maintains the chapter membership roster. The membership is generally 110 members give or take on annually.

Program

President DeSantis along with Immediate Past President McGuigan provided an overview of the program committee. The program committee typically plans five to six events during the year as a goal. This includes the Ph.D. symposium.

New Business:

- a. *Affirmation for the positions of:***
 - i. Special Advisor to the Board Margolis motioned, seconded by President Elect Tantardini, appointing Mr. David Hines as Treasurer, and Dr. Chris Schultz as Secretary for 2024 calendar year. President DeSantis asked if there were any other nominations. Seeing none, the vote was called with Mr. Hines being approved unanimously for Treasurer, and Dr. Schultz approved unanimously with Dr. Schultz abstaining.
- b. *Onboarding New Members***
 - i. This was discussed as part of new business section c.
- c. *Committee Appointments***
 - i. President DeSantis provided a summary of the formation of the Committees and will follow up by sending an email to member asking for their first and second preferences to serve on a committee. (***See Committee Reports section above for details***). President DeSantis will send a link to the website section on how the chapter operates including the by-laws.
- d. *By-Laws Updates***
 - i. President DeSantis gave a historical summary of the activity of the chapter. This was followed by Special Advisor to the Board Margolis that

the bylaws were last updated in 2018 and listing a number of concerns with the current by-laws. The discussion was to establish a by-laws committee to review the concerns, sending them to the Board, and eventually, to the membership to vote on recommended changes. Special Advisor to the Board Margolis advised that Secretary Schultz and he had previously volunteered and we would need one more member. Board member Kline volunteered.

e. Other New Business

- i. The Board discussed the Ph.D. symposium. Immediate past President McGuigan advised he would follow up with Ms. Aqsa Ali, Ph.D. Outreach Assistant.

Old Business:

There was no old business.

Next Meeting:

March 19, 2024 / 4:00 PM / Zoom

Adjourn:

Motion to adjourn the Board meeting by Dr. Wright, seconded by Secretary Schultz. Unanimous voice vote.

Meeting adjourned at 5:02 P.M.